To: Jack Dunn
Subject: RE: Annual Report
Date: Thursday, January 5, 2023 4:48:33 PM

Administration Division

The Administration Division is led by Commander Dan Cohen. The Division was restructured in 2022, to include the Training Bureau, Records Bureau, Business Office, and the Department's Crime Analyst. The Administration Division is also responsible for recruiting, hiring, purchasing equipment, payroll, financial contracts, and the budget.

Some notable accomplishments during the year include:

- Created a recruitment website, www.joinsantamaria.com.
- Signed contract with Axon Taser to implement a body-worn camera program in 2023
- Created a Police Cadet Program to bridge from the gap for Police Explorers, until they can become eligible for Police Officer positions
- In final stages of testing online citizen reporting, to go live in early 2023
- Expanded Automated License Plate Reader Program to include approximately 150 devices City-wide
- Acquired a tactical robot improve safety during dangerous situations
- Expanded drone program to improve officer/citizen safety

During 2022, to fill vacancies created by retirements, resignations, and the addition of new positions, the Department hired 39 employees:

- 22 Police Officers
- 5 Dispatchers
- 4 Police Service Technicians
- 3 Records Technicians
- 2 Provisional Police Officers (Limited Service)
- 3 Consultants (Limited Service)

Dan Cohen, Division Commander
Santa Maria Police Department
(805) 928-3781 X-1234

From: Jack Dunn <jdunn@cityofsantamaria.org>
Sent: Wednesday, January 4, 2023 5:55 AM
To: Daniel Cohen <dcohen@cityofsantamaria.org>
Subject: FW: Annual Report

Good morning Dan. Can you maybe add a little more to your summary. I was thinking about including information about the POST grant Terry wrote and was awarded for our Team Building Workshop as part of our Strategic Plan. Also, maybe some info on our Budget Process and what personnel and capital projects were approved. Jack

From: Daniel Cohen <dcohen@cityofsantamaria.org>
Sent: Monday, December 12, 2022 2:49 PM
To: Gina Avalos <gavalos@cityofsantamaria.org>
Cc: Sara Peet <speet@cityofsantamaria.org>; Terry Flaa <tflaa@cityofsantamaria.org>
Subject: Annual Report

Gina –

We added a new Division for 2022. In addition, we need to change our organizational chart to reflect the new updates. Please get with me on this. Below is my write up for the Administration Division. Lt. Flaa will be providing a paragraph for the Training Bureau, Records, and the Crime Analyst. Sara will be updating the data for the financial slide.

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Thank you,

Dan

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